1. Go to the Google Web store and acquire for free:
   1. Snapverter
   2. Read&Write
2. Using Snapverter:
   1. Take a picture of the page you wish to read
   2. Be sure the page is flat otherwise it may not read correctly. You may also look on line for a file of the article.
   3. Email the picture to yourself
   4. In email, click drive to save to drive
   5. Go to snapverter – drop files here to convert then move
   6. Open drive
   7. Look in “finished” then open up. Note speed and size may take time.
3. Click open with “Google Read&Write”
   1. Highlight what you want to read
   2. Turn up volume or use headphones
   3. Can stop the reading
      1. Highlight word gives dictionary or facts
      2. Gives a web page
      3. Translates
      4. Visual
   4. Can highlight by colour so can know what you want to use for an essay
   5. Can speak into the file and words will be added as notes – hand with 2 voice bubbles
   6. Recycle collects all highlighted parts
   7. Capital “T” means can write notes on the reading
   8. Can pin and point and type annotations as going and you are able to see them
   9. Can print the article with all these things on it